

TRAINING PROGRAM OF INSTRUCTION (TPI)
FOR
DINFOS - CCLC
COMBAT CAMERA LEADERSHIP COURSE



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Approval Date:

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TRAINING PROGRAM OF INSTRUCTION

Preface

TRAINING PROGRAM OF INSTRUCTION FILE NUMBER (TPFN): DINFOS-CCLC

TITLE: COMBAT CAMERA LEADERSHIP COURSE

TRAINING LOCATION: Defense Information School, Fort George G. Meade, Maryland

SPECIALTY AWARDED: None

PURPOSE: Trains selected officers and senior noncommissioned officers in the principles, techniques and skills required to perform the duties and functions of a combat camera officer and senior non-commissioned officers.

COURSE DESCRIPTION: The CCLC focuses on identifying the mission and functions of COMCAM to include: the development of operational support plans, budgets, equipment/systems maintenance plans, policy and procedures, imagery management plans, and training plans. It also includes in-depth theoretical and working knowledge of how COMCAM functions within the Department of Defense.

TARGET POPULATION/PREREQUISITES:

Service:	Prerequisites:
USA	
Officer	O-1 through O-4 on assignment to or at 55 th Signal Company (Combat Camera) or 982 nd Signal Company [Combat Camera (Airborne)].
Enlisted	25Z on assignment to or at 55 th Combat Camera or 982 nd Sig Co with waiver E-6, 25V, 25M, 25R in a leadership position.
USAF	
Officer	AFSC 35P; O-1 through O-5 (PA officers)
Enlisted	E-6 and above AFSC 3N0XX
USN	
Officer	O-1 thru O-3 (USN 6470/1650), secret clearance
Enlisted	E-6 and above (MC rate)
USMC	
Officer	4602 WO/CWO/LDO (Combat Camera Officers)
Enlisted	4691 E-6 and above (Combat Camera Chiefs)
International	
International students are eligible to attend this course.	

SECURITY CLEARANCE: None

CLASS SIZE: MAXIMUM: 24 MINIMUM: 10 ANNUAL CAP: 24

COURSE LENGTH: 10 Training Days

Academic hours:	72 Hours
Administrative hours:	<u>6</u> Hours
Total course hours:	78 Hours

TYPE/METHOD OF INSTRUCTION:

Lecture (L)	36
Performance Exercises (PE)	19
Guest Lecture (GL)	3
Field Trip (FT)	4
Examination:	
Performance Examination (EP)	8
Written Examination (EW)	2
Administrative Hours (AD)	6
Total Hours	78

TRAINING START DATE: 11 June 2012

ENVIRONMENTAL IMPACT: None.

MANPOWER: The Inter-service Training Review Organization (ITRO) formula was used to determine the number of instructors required.

EQUIPMENT AND FACILITIES: Refer to the Course Design Resource Estimate (CDRE).

TRAINING DEVELOPMENT PROPONENT: Defense Information School
Directorate of Training, Public Affairs Leadership Department: (301) 677-4481; DSN 622-4481

REFERENCES: Located in the last page of this TPI.

SAFETY FACTORS: ROUTINE

FUNCTIONAL AREA 1
Combat Camera Unit Operations

TPFN: DINFOS-CCLC-001

TERMINAL TRAINING OUTCOME: *The instruction and training throughout this functional area provides the student with a basic foundation required to perform the management duties of a combat camera leader in an operational combat camera unit. Upon completion of this functional area, the student will understand and be able to identify the primary principles of and develop plans for combat camera manpower management, collateral equipment, and equipment life cycle; coordinate COMCAM issues; manage visual information; and develop operational policy and procedures.*

UNITS:

001 – Combat Camera Orientation

- 001 Discuss history of COMCAM from each service
- 002 Explain various roles that the COCOM/Unified Command, JS DDGO J3, JCCC, DVI, JCC Program Manager, COCOM COMCAM Planner, and service-specific overview.
- 003 Identify Joint and Service COMCAM policy and doctrine
- 004 Define Combat Camera’s role in Information Operations

002– Combat Camera Deployment Preparedness

- 001 Review emerging technology in the areas of equipment, technology, and standards; as applied to life cycle management
- 002 Develop COMCAM unit training and budget plan to support unit METL
- 003 Identify pre- and post-operational administrative requirements
- 004 Discuss considerations for COMCAM controlled equipment and accountability.
- 005 Develop a COMCAM operational/contingency support plan
- 006 Develop a COMCAM Imagery Management Plan
- 007 Identify key elements for development of COMCAM local policy (unit and Joint operational area) and standard operating procedures

003 – Combat Camera Field Operations

- 001 Explain how to acquire imagery in support of commander’s intent
- 002 Prepare SITREP reporting requirement
- 003 Create a service specific after action report
- 004 Identify appropriate agencies for submission of COMCAM lessons learned
- 005 Functional Area Written Exam

TPFN HOURS/METHOD OF INSTRUCTION/INSTRUCTOR-STUDENT RATIO:

36 Lecture	(L) (1:24)	3 Guest Lecture	(GL) (1:24)
19 Performance Exercise	(EP) (2:24)	4 Field Trip	(FT) (2:24)
8 Performance Exams	(PE) (1:24)	2 Written Exam	(EW) (2:24)

TOTAL TPFN TIME: 72 hours

FUNCTIONAL AREA 2
Course Administration

TPFN: DINFOS-CCLC-002

TERMINAL TRAINING OUTCOME: *During this time students records will be created, updated and archived. The student receives course orientation, completes surveys, performs individual out-processing, and practices and performs a formal graduation ceremony.*

UNIT(S):

001 - Course Administration Activities

- 001 In-process
- 002 In-process (RQM)
- 002 End-of-course-critique
- 003 Out-process
- 004 Out-process (RQM)
- 005 Graduation

TPFN HOURS/METHOD OF INSTRUCTION/INSTRUCTOR-STUDENT RATIO:
6 Administration (A) (1:24)

TOTAL TPFN HOURS: 6 hours

REFERENCES

Handbooks & Manuals

- CJCSI 3205.01C – Joint Combat Camera (COMCAM) – 27 Jan 2010
- CJCSI 3150.25D – Joint Lessons Learned Program – 10 Oct 2008
- CJCSI 5721.01C – The Defense Message System and Associated Legacy – 25 Jul 2005
- CJCSM 3150.05B – Joint Reporting Structure (JRS) Situation Monitoring Manual – 15 Dec 2003
- CJCSM 3122.**- Joint Operations Planning and Execution System (JOPES) Volume I – III
- CJCSM 3122.03A – Appendix C, pgs 265-271 – 31 December 1999
- DOD Directive 3600.01 - Information Operations (IO) – 14 August 2006
- DOD Directive 5122.05 - Assistant Secretary of Defense for Public Affairs (ASD(PA)) – 5 Sep 2008
- DODD 5105.74 – DMA
- DODD 5120.20 - “Armed Forces Radio and Television Service (AFRTS),” December 17, 1991
- DOD Directive 5230.09 - Clearance of DoD Information for Public Release – 22 Aug 2008
- DOD Directive 5400.13 - Public Affairs (PA) Operations – 15 Oct 2008
- DOD Directive 8000.01 - Management of the Department of Defense Information Enterprise – 10 Feb 2009
- DODI 5040.02 – Visual Information – 27 Oct 2011
- DODI 5160.48 - DoD Public Affairs and Visual Information (PA&VI) Education and Training (E&T) – 21 March 2011
- DoD 5040.6-M-1 – Decision Logic Table Instructions for Recording and Handling Visual Information Material– October 2002
- DOD 5040.6-M-2 - Instructions for Handling Visual Information (VI) Material – April 2005
- DOD 5040.6-V3 - Visual Information (VI), Volume 3, VI Records Schedule – 25 Sep 2008
- DoDM 5110.04-M-V1 - DoD Manual for Written Material: Correspondence Management
- Joint Publication 1.02 - Department of Defense Dictionary of Military and Associated Terms – 8 Nov 2010
- Joint Publication 3-13 – Information Operations – 13 Feb 2006
- Joint Publication 3-61 – Public Affairs – 25 Aug 2010

Joint Publication 5-0 – Joint Operational Planning

MTTP - (Multiservice Tactics Techniques and Procedures for Combat Camera Operations) –
May 2007

AIR FORCE MANUAL 10-401, VOLUME 2 – Planning Formats and Guidance – 1 May 98

AFI 10-401 – Air Force Operations Planning and Execution – 7 Dec 2006

AFI 33-117 Supplement – Multimedia Management (341st Missile Wing) – Example of base-
level management requirements

AFI 33-132 – Weapons System Video Program – 30 April 2001

AFI 35-109 – Visual Information 12 Mar 2010

AFI 35-104 – Media Operations – 22 Jan 2010

AFI 35-111 – Public Affairs Contingency Operations and Wartime Readiness – 28 Oct 2009

AFRC Mission Directive 1147 – 4th Combat Camera Squadron

AMC Instruction 10-204 – Air Mobility Command Exercise Program – 8 Feb 2005

AMC Instruction 10-401 – Unit Type Code Management – 1 Aug 96

Department of Army Pamphlet 750-8 – The Army Maintenance Management System User’s
Manual

FM 1-02 – Operational Terms and Graphics – September 2004 (Joint Manual with Marines)

FM 101-5 – Staff Organizations and Operations – May 1997

FM6-02.40 – Visual Information Operations – 10 March 2009

TC-25-20 – A Leader’s Guide to After Action Reviews – Sept. 1993
– 2002

AR 25-1, Chapter 7, Visual Information, pgs. 49-70 – Army Information Resource Management
Program – 15 July 2005

AR 25-91 – Visual Information Procedures, 14 Jan 2006

MCRP 5-12A – Operational Terms and Graphics – September 2004 (Joint Manual with Army)

MCWP 3-33.7 – Marine Air Ground Task Force Combat Camera – 19 Oct 2010

MCWP 5-1 – Marine Corps Planning Process – 24 Aug 2010

Marine Corps Order 3000.18 A – Marine Corps Force Deployment Planning and Execution
Process Manual (FDP&E) – 4 May 2009

MCO 3104.1A – Marine Corps Combat Camera Program – 11 May 2009

MCO 3900.15B – Marine Corps Expeditionary Force Development System (EFDS) – 10 Mar 2008

MCO 3500.26A – Universal Naval Task List – Jan 2007

MCO 5230.18 – Clearance of Department of Defense Information for public release – 10 Jun 94

NAVMC 3500.26 – Combat Camera Training and Readiness Manual – 20 Aug 2007

1st Marine Division – Combat Camera Tactical Handbook – 2009

OPNAVINST 3104.1A – Navy Visual Information Program Policy and Responsibilities – 9 Oct 09

OPNAVINST 3104.3A – Navy Combat Camera Program Policy – 31 Aug 2010

OPNAVINST 3500.38B – Universal Naval Task List – Jan 2007

Books & Misc.

DOD Captioning Style Guide – 01 June 2009